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|  | APPROVED BYChief Executive Officer Andrey ShevlyakovRosatom South Asia Marketing (India) Private LimitedMarch 14, 2018 |

PROCUREMENT DOCUMENTATION

VOLUME 1 “GENERAL AND COMMERCIAL PARTS”

for public price inquiry for the right to conclude a Leave and License Agreement for lease of residential premises for the needs of

Rosatom South Asia Marketing (India) Private Limited

2018

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1. PUBLIC NOTICE ABOUT THE PRICE INQUIRY
2. Form and method of the competitive bidding process: public price inquiry.
3. This procurement shall be held in accordance with Rosatom Procurement Standard (Procurement Regulations), as amended by Resolution of the Supervisory Board of Rosatom State Corporation (Meeting Record no. 08.09.2017 №97).
4. Subject of procurement: the right to conclude a Leave and License Agreement for lease of residential premises for the needs of Rosatom South Asia Marketing (India) Private Limited.
5. The Customer/Procurement authority: Rosatom South Asia Marketing (India) Private Limited.

Location: Mumbai, India.

Postal address: Office no 813, Wing B, The Capital Building, Bandra Kurla Complex, Bandra East, Mumbai, Maharashtra, India 400051.

Tel. E-mail Ph.: +912267080091, IVTrifonova@rosatominternational.com.

1. Number of lots: 1 (one).
2. Subject matter of the Agreement: Leave and License Agreement (Agreement) for lease of residential premises for the needs of Rosatom South Asia Marketing (India) Private Limited.

Timeframe for performance of services: 24 calendar months from the date of the Agreement’s conclusion.

Place of performance of the services: India, Mumbai.

Details and scope of the services: all necessary information is given in Volume 2 of the procurement documents.

Offers implying partial performance of the services shall not be acceptable.

1. Terms of payment: non-cash settlement under the terms and conditions of the draft of the Agreement (Part 3 “Draft of LL Agreement” of Volume 1 of the Procurement Documents).

The form and all the terms and conditions of the draft of LL Agreement (Part 3 “Draft of LL Agreement” of Volume 1 of the Procurement Documents) are mandatory. Any counter proposals of the participants in respect of the draft of Agreement are not acceptable.

Any proposals on the wording of the Agreement provisions aimed at correction of grammatical and technical errors, if such are revealed in the Draft of Agreement by a participant, shall not be deemed counter proposals (Part 3 "Draft of the Agreement ", Volume 1 of the Procurement Documents).

1. Starting (ceiling) price of the Agreement: 5 232 333,33 INR including applicable taxes, expenses and deposit.

The participant's quote of the Agreement price shall not exceed the starting (ceiling) price of the contract.

The price of the Agreement includes all the expenses related to contract execution specified in the draft of Agreement (Part 3 "Draft of LL Agreement ", Volume 1 of the procurement documentation).

1. Procurement official language: English.

Procurement bid, including all correspondence and documents related to the procurement and exchanged between the participants of competitive bidding and the Procurement authority shall be prepared by the participant of competitive bidding in English. Any documents made in another language should be accompanied by a copy translated into English. The Tendering committee shall examine the documents only if they are in English. Any documents made in other languages that are not accompanied by a copy translated into English shall not be deemed to have been submitted and information specified in such documents shall not be taken into account when evaluating a procurement bid. The participant of competitive bidding shall be responsible for the accuracy of the English.

1. Procurement currency: **INR**.
2. Bid security: not required.
3. Information regarding the procurement process, including the procedure of registration of participants of the competitive bidding and the procedure of determining the winner (successful participant of a competitive bidding):

The procurement application shall be valid for at least 60 calendar days from the date established as deadline for submission of applications. Based on the set of the criteria stated in the Procurement documents, the Tendering Committee shall determine the participant of competitive bidding who offers the best contract terms and shall declare such participant the winner.

1. Procedure for obtaining the Procurement documents:

Procurement documents shall be publically accessible on the website http://rosatom-southasia.com/ starting from the date of their official publication.

1. The possibility and the conditions under which the submission of alternative proposals is acceptable: is not acceptable.
2. Engagement of joint contractors (legal entities or individuals, providing part of /services under the contract): is acceptable.

The scope of engagement of joint contractors shall be determined by participants of the competitive bidding at their sole discretion.

1. Deadline for bid submission (the time when access to submitted bids shall be granted): 11:00 (IST) on 26, March 2018.

Place, date and time of the Tendering committee meeting:

Adress: Office no 813, Wing B, The Capital Building, Bandra Kurla Complex, Bandra East, Mumbai, Maharashtra, India 400051.

12:15 (IST) on March 26, 2018.

1. Place and date of holding the Supplier selection stage and finalizing the price inquiry:

Office no 813, Wing B, The Capital Building, Bandra Kurla Complex, Bandra East, Mumbai, Maharashtra, India 400051, no later than 23:59 (IST) on March 29, 2018.

1. Deadline for conclusion of the LL Agreement: within 20 (twenty) days, but no earlier than 10 (ten) days after the date of posting the record of the meeting held to finalize the procurement on the website http://rosatom-southasia.com, except the following cases:

The Customer shall, within 5 (five) working days from the date of posting the record of the Tendering Committee meeting held to finalize the procurement on the website http://rosatom-southasia.com/ or from the date of completion of the aforesaid activities, deliver to the entity to which the LL Agreement is awarded (the winner or the sole participant of competitive bidding) the draft of LL Agreement prepared by means of inclusion of the LL Agreement terms and conditions proposed by the entity to which the LL Agreement is awarded in its procurement bid, taking into account any pre-contractual negotiations, into the draft of LL Agreement attached to the Procurement documents.

The Customer shall obtain a confirmation from the entity to which the LL Agreement is awarded that the said draft of LL Agreement has been received by such entity.

The entity to which the LL Agreement is awarded shall deliver to the customer the LL Agreement signed and sealed on its part within 10 (ten) days from the date the said LL Agreement is served.

1. LL Agreement obligations fulfillment security: not required.
2. If a procurement is cancelled by the Procurement authority, upon the customer’s request, within the period stated below, and for reasons indicated below,

at any time up to the finalizing of the procurement,

the Procurement authority shall incur no liability:

a change of financial, investment, production and other programs that has affected the need for this procurement;

changes in demand for products, including changes in product characteristics, provided that such changes are approved by the Customer’s CEO;

a force majeure event confirmed by a relevant document and affecting the practicability of the procurement;

requirement to comply with the orders of the antimonopoly authority:

changes in the laws of India, regulatory legal acts, issuance of directives of federal executive authorities affecting the possibility and/or practicability of the procurement.

Notice of the procurement cancellation or any procurement lot cancellation shall be signed by the customer’s CEO and posted by the Procurement authority on the same working day (the next working day if the notice of competitive bidding cancellation is received by the Procurement authority after 6.00 pm at the location of the Procurement authority) in the manner prescribed for posting a public notice of a procurement procedure and procurement documents.

# **PART 1**

Terms and definitions and abbreviations used in Parts 1 and 2 of Volume 1 of this procurement documents are given in accordance with Rosatom Procurement Standard (Procurement Regulations) (hereinafter referred to as the Standard).

1. REQUIREMENTS. DOCUMENTS. DOCUMENTS TO BE INCLUDED IN THE BID.
	1. REQUIREMENTS. DOCUMENTS CONFIRMING COMPLIANCE WITH THE ESTABLISHED REQUIREMENTS.
		1. Requirements for participants of the competitive bidding, joint contractors

| Item No. | Requirements | The documents confirming the compliance with the established requirements |
| --- | --- | --- |
|  | The bidder shall have civil legal capacity in full scope in order to sign and execute the LL Agreement following the procurement results including: |
| 1.
 | to be registered as a subject of civil law as per the legislation of the country of its residence; | 1. copies of the documents on the state registration from the following:
* copies of the documents of the state registration as a subject of the civil law, in compliance with the legislation of the country at the place of his residence, which shall be supported with their translation into the English language; as a part of the bid to be submitted in hard copy, these documents shall be provided in legalized copies (apostillation is acceptable), with their translation into the English language attested by a public notary;
 |
| 1. copy of the document confirming the authorities of the person for signing the procurement bid on behalf of the bidder (the documents confirming the authorities of the person executing functions of the sole executive body (for the legal entity); if the procurement bid is signed under the power of attorney, this power of attorney shall be also submitted as a part of the bid). If the procurement bid and (or) the documents included in it are signed by different persons, the documents confirming authorities of the person for signing the bid and (or) the documents included in it shall be submitted for each signatory, according to the authorities;
 |
| 1. copies of the constituent documents in their latest version (for legal entities);
 |
|  | to have the right to conduct business activities according to the legislation of the country at the place of residence of this bidder;to have the right to conduct business activities according to the legislation of the country at the place of the contract execution. | 1. confirmation on availability of the right to conduct business activities in compliance with the legislation at the place of residence of the bidder and at the place of the contract execution shall be filled in by the bidder as per Form 1 “Procurement bid”.

Bidders shall additionally submit a short explanatory note containing the following information:* the provisions of the legislation of the country at the place of his residence and (or) conducting business activities regulating their legal capacity and conditions for carrying out the business activities related to performance of the obligations under the agreement (the contract) to be signed upon the procurement results;
* the name and requisites (number and date of acceptance, number and date of the current revision) of the national regulatory legal acts, in compliance with which the foreign bidder shall conduct his business activities.
 |
| 1.
 | not to be in the process of winding-up (for the legal entity), not to be acknowledged as insolvent (bankrupt) by the award of the arbitration court; | 1. the confirmation filled in by the bidder as per Form 1 “Procurement bid”:
* regarding the fact that the bidder is not involved in the process of winding-up (for the legal entity);
* regarding non-availability of the award of the arbitration court related to the bidder on acknowledging him as insolvent (bankrupt);
* regarding the absence of arrest of the bidder’s property imposed by the court award, administrative body;
* regarding the fact that the bidder’s activity has not been suspended.
 |
| 1.
 | is not the organization, on the property of which in the part required for execution of the contract the arrest is imposed by the award of the court, administrative body, and (or) the activity of which is suspended; |
| 1.
 | shall disclose the information regarding the whole chain of owners, including beneficiaries (including final ones); | 1. the engagement filled in by the bidder as per Form 1 “Procurement bid”, in case of signing the contract with him, the information about the chain of owners, including beneficiaries (including final ones), in the form and in accordance with the instructions given in the procurement documents, and the documents confirming this information shall be submitted by the date of signing the contract;
 |

* 1. Requirements to the Goods and Services

| Item No. | Requirements | The documents confirming the compliance with the established requirements |
| --- | --- | --- |
|  | The products shall comply with the requirements specified in Volume 2 “Terms of Reference for Lease of Residential Premises”. | Technical proposal confirming fulfillment of each Terms of reference (volume 2) in accordance with instructions given in procurement documentation (Form 2). |

* 1. DOCUMENTS TO BE INCLUDED IN THE PROCUREMENT BID.

**Number of copies of the procurement bid:** 1 hard copy original, soft copy on 2 storage devices for USB or DVD, or for CD-R(W).

1. Documents to be attached to the procurement bid, in the form of electronic documents:
2. procurement bid as per the form and in accordance with the instructions given in these procurement documents (subsection  4.1, Form 1 and 1.1);
3. cost summary table in accordance with the instructions given in these procurement documents (subsection 4.1, Form 3),
4. technical offer in accordance with the instructions given in these procurement documents (subsection 4.1, Form 2),
5. documents referred to in subsection 2.1 of these procurement documents.
6. CRITERIA AND METHODOLOGY FOR BIDS EVALUATION

The Tendering Committee shall rank applications according to the price, starting with the lowest. If several participants’ applications quote the same price, the participant of a competitive bidding which submitted its application (or its application with amended terms and conditions submitted under a rebidding procedure, if such procedure was held) earlier shall rank higher.

1. SAMPLE FORMS OF THE MAIN DOCUMENTS

***forms 2 to 3 are recommended for completion. In case any changes are introduced in the forms contained in this section, all documents included by the participant of the competitive bidding in the bid should contain all data specified in the relevant form.***

* 1. Sample forms of the main documents to be included in the bid

Form 1.

***Letterhead of the participant of a competitive bidding***

\_\_\_\_\_\_\_\_\_\_\_\_\_ 20\_\_\_ No.\_\_\_\_\_\_

## *APPLICATION FOR PARTICIPATION IN A COMPETITIVE BIDDING (Form 1)*

Having studied the Public Notice on Competitive Bidding for the right to enter into a Leave and License Agreement for rendering of services for \_\_\_\_\_\_\_\_\_, which is published on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ ***[please specify the website where the competitive bidding is published]***, competitive bidding No. \_\_\_\_\_\_ ***[please specify number of the competitive bidding on the said website]***, the procurement documentation, understanding and accepting the competitive bidding requirements and the conditions specified therein, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_,

***(full name of the participant of competitive bidding with indication of the legal form)***

legal address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_,

***(legal address of the participant of competitive bidding)***

actual address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_,

***(actual address of the participant of competitive bidding)***

postal address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_,

***(postal address of the participant of competitive bidding)***

proposes to enter into a Leave and License Agreement for: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

***(subject matter of the contract)***

in accordance with the Technical Proposal, Cost Summary Table and other documents which form the integral appendices to this application:

| No. | Conditions of applications for participation in a competitive bidding | Participant proposals |
| --- | --- | --- |
|  | Application price, INR including taxes | ***[please specify the contract price with the amount of taxes]*** |
|  | Application price, INR net of taxes | ***[please indicate the contract price net of taxes]*** |
|  | Deadline for services provision | ***[to specify "in accordance with the terms and conditions of the procurement documentation" or to specify the start and the end dates of the services provision in the format of calculation of time periods specified in the Public Notice on Competitive Bidding]*** |
|  | Payment terms | ***[to specify "in accordance with the terms and conditions of the draft of LL Agreement of the procurement documentation" or to specify payment procedure under the LL Agreement which (procedure) is proposed by the participant of a competitive bidding]*** |

This application for participation in a competitive bidding has a legal status of an offer and shall remain in force 60 calendar days from the deadline for submission of applications for participation in a competitive bidding.

***For legal entities:***

We hereby confirm that:

* \_\_\_\_\_\_\_\_\_\_\_\_\_ ***(name of the participant of competitive bidding)*** has the right to carry on business in compliance with the law of \_\_\_\_\_\_\_\_\_\_\_\_\_ ***(please specify the country of the location of the participant of competitive bidding).***
* there are no liquidation proceedings against \_\_\_\_\_\_\_\_\_\_\_\_\_ ***(name of participant of competitive bidding)***, there is no adjudication order for \_\_\_\_\_\_\_\_\_\_\_\_\_ ***(name of the participant of competitive bidding)*** issued by an arbitration court, activities of \_\_\_\_\_\_\_\_\_\_\_\_\_ ***(name of the participant of competitive bidding)*** are not suspended and its assets are not seized by the decision of a court or an administrative authority;

If we win this competitive bidding or if we receive the proposal to enter into a LL Agreement, we will assume the following obligations:

1. to sign the Leave and License Agreement on our part in accordance with the requirements specified in the procurement documentation and with the terms and conditions of our application for participation in a competitive bidding;
2. before concluding the Leave and License Agreement, to provide the information about the owners chain including beneficiaries (including ultimate beneficiaries) as per the form and in accordance with the instructions set out in the procurement documentation and to provide the documents confirming such information.

We are notified and agree that:

* if we provide any inaccurate information, we may be removed from the list of the participants of competitive bidding, and if inaccuracy of the information provided by us is detected after the conclusion of the Leave and License Agreement with us, such Agreement may be terminated;
* we will be recognized to be evading the conclusion of the Leave and License Agreement in the cases specified in the procurement documentation and in the case of failure to provide the documents which must be provided before the Leave and License Agreement conclusion;

In accordance with the instructions received from you in the procurement documentation, the information about essence of our proposals in this competitive bidding is provided in the following documents which form an integral part of our application for participation in a competitive bidding:

 List of the documents included in the application:

| No. | Document name | Quantity of pages |
| --- | --- | --- |
|  | *A copy of the document confirming the fact of funds paid as the security of application for participation in a competitive bidding / irrevocable bank guarantee* |  |
|  | … |  |
|  | … |  |
| … |  |  |
| … |  |  |
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| … |  |  |

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***(Signature of the authorized representative)*** ***(Name and position of the signatory)***

L.S.

COMPLETION INSTRUCTIONS

1. These instructions shall not be reproduced in the documents prepared by the participant of a competitive bidding.
2. An application for participation in a competitive bidding shall be executed on an official letterhead of the participant of a competitive bidding.
3. The participant of a competitive bidding shall assign the date and number to the application for participation in a competitive bidding in accordance with its own document management rules.
4. The participant of a competitive bidding shall specify its full name (with indication of the legal form) and legal address.
5. The participant of a competitive bidding shall list and specify the scope of each document being attached to the application for participation in a competitive bidding which determines the essence of the quotation of the participant of a competitive bidding.
6. Any documents making part of an application for participation in a competitive bidding must be clearly printed. No erasures, additional notes, corrections in the documents prepared by the participant of a competitive bidding are permitted, except in cases where such corrections (additional notes) are certified with the handwritten inscription “Alteration valid” and with the handwritten signature of the authorized person made next to each correction (additional note) and sealed by the participant of a competitive bidding.

***[this form shall be submitted before conclusion of the contract by the competitive bidding winner or by the person which is approved to be a party to the contract]***

Form 1.1.

*INFORMATION ABOUT THE OWNERS CHAIN INCLUDING BENEFICIARIES (INCLUDING ULTIMATE BENEFICIARIES) (Form 1.1)*

The person which will be a party to the contract: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 name of the contractor which will be a party to the contract

|  |  |  |  |
| --- | --- | --- | --- |
| No. | Information about the contractor | Information about the owners chain of the contractor including beneficiaries (including ultimate beneficiaries)  | Information about confirming documents (name, details, etc.) |
| Abbreviated name | Full name of the CEO | Series and number of the CEO’s identification document | No.  | Corporate name / Surname, name, patronymic | Registration address | Series and number of the identification document (for an individual) | CEO/ member/ shareholder/ beneficiary |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 |
|  |  |  |  |  |  |  |  |  |  |
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***(Signature of the authorized representative)*** ***(Name and position of the signatory)***

L.S.

COMPLETION INSTRUCTIONS

1. These instructions shall not be reproduced in the documents prepared by the contractor.
2. Form 1.1 shall not be changed. All information and documents must be provided.
3. Form 1.1 must be provided by the contractor before conclusion of the LL Agreement in two formats \*.pdf and \*.xls;
4. The contractor shall specify its abbreviated legal form and the contractor’s name in column 2. If the contractor is an individual, then full name shall be indicated.
5. The contractor shall complete column 3 in the format: Surname, Name, Patronymic, for example, Ivanov Ivan Stepanovich.
6. Column 4 shall be completed in the following format: series (space) number, for example, 5003 143877. For foreigners it is acceptable to complete it in the format represented in their national passport.
7. Column 5 shall be completed according to the sample.
8. Column 6 shall contain the abbreviated legal form of organization and the contractor’s name. If the owner is an individual, his/her full name shall be indicated. Moreover, if the information about the CEO of the legal entity - contractor’s owner is present, the full name shall be indicated in its entirety.
9. Column 7 shall be completed with the use of the format of geographical hierarchy in descending order, for example, Tula, Pionerov St., 56-89.
10. Column 8 shall be completed according to Clause 7 of this instruction.
11. Column 9 shall contain the information about the way this entity relates to the higher link in the “counterparty - beneficiary” chain in accordance with the example given in the sample form.
12. Column 10 shall contain the legal status and details of the confirming documents, for example, the Memorandum of Association dated 23.01.2008.

*OWNERS CHAIN TABLE COMPLETION SAMPLE*

*beginning*

|  |  |
| --- | --- |
| *No.*  | Information about the contractor |
| *Abbreviated name* | *Surname, Name, Patronymic of the CEO* | *Series and number of the CEO's identification document* |
| *1* | *2* | *3* | *4* |
| *1* | *“Romashka” LLC* | *Ivanov Ivan Stepanovich*  | *5003 143877* |
|  |  |  |  |
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|  |  |  |  |

*end*

|  |  |
| --- | --- |
| *Information about the owners chain of the contractor including beneficiaries (including ultimate beneficiaries)*  | *Information about confirming documents (name, details, etc.)* |
| *No.*  | *Corporate name / Surname, name, patronymic* | *Registration address* | *Series and number of the identification document (for an individual)* | *CEO / member/ shareholder/ beneficiary* |
| *5* | *6* | *7* | *8* | *9* | *10* |
| *1.1* | *“Svet 1” CJSC* | *Moscow, Lubyanka St., 3*  |  | *Member* | *Memorandum of Association dated 23.01.2008* |
| *1.1.0* | *Petrova Anna Ivanovna*  | *Moscow, Shchepkina St., 33*  | *44 55 666777* | *CEO* | *Articles of Association, Order No. 45-л/с dated 22.03.10* |
| *1.1.1* | *Sidorov Petr Ivanovich* | *Saratov, Lenina St., 45-34*  | *55 66 777888* | *Shareholder*  | *Memorandum of Association dated 12.03.2004* |
| *1.1.2* | *“Cherepashka” LLC* | *Saratov, Lenina St., 45*  |  | *Shareholder*  | *Memorandum of Association dated 12.03.2004* |
| *1.1.2.0* | *Mukhov Amir Mazievich* | *Saratov, Lenina St., 45*  | *66 78 455434* | *CEO* | *Articles of Association, Order No. 77-л/с dated 22.05.11*  |
| *1.1.2.1* | *Mazaeva Inna Lvovna*  | *Saratov, K. Marksa St., 5-34* | *67 03 000444* | *Beneficiary* | *Resolution on establishment of LLC dated 12.03.2004*  |
| *…* |  |  |  |  |  |
| *1.2* | *“Svet 2” LLC* | *Smolensk, Titova St., 34*  |  | *Member* | *Memorandum of Association dated 23.01.2008* |
| *1.2.0* | *Antonov Ivan Igorevich* | *Smolensk, Titova St., 34*  | *66 55 444333* | *CEO* | *Articles of Association, Order No. 56-л/с dated 22.05.09*  |
| *1.2.1* | *Ivlev Dmitry Stepanovich* | *Smolensk, Chapaeva St., 34-72*  | *77 55 333444* | *Member* | *Memorandum of Association dated 23.01.2006*  |
| *1.2.2* | *Stepanov Igor Dmitrievich* | *Smolensk, Gagarina St., 2-64*  | *66 77 223344* | *Member* | *Memorandum of Association dated 23.01.2006*  |
| *…* |  |  |  |  |  |
| *1.3* | *Iguana LTD*  | *USA, Virginia State, 533*  |  | *Member* | *Memorandum of Association dated 23.01.2008* |
|  | *Ruan Max Amer* | *Cyprus, Limassol, 24-75* | *776AE 6654* | *CEO* |  |
| *…* |  |  |  |  |  |

Form 2.

Appendix to the application for participation in a competitive bidding

dated \_\_\_\_\_\_\_\_\_\_\_\_\_\_ 20\_\_\_ No. \_\_\_\_\_\_

Public price inquiry for the right to conclude a Leave and License Agreement for lease of residential premises for the needs of Rosatom South Asia Marketing (India) Private Limited

*TECHNICAL PROPOSAL (Form 2)*

***Participant of competitive bidding: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_***

***Essence of the technical proposal***

***\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*** ***\_\_\_*** ***\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_***

***(Signature of the authorized representative)*** ***(Name and position of the signatory)***

***L.S.***

COMPLETION INSTRUCTIONS

1. These instructions shall not be reproduced in the documents prepared by the participant of a competitive bidding.
2. The participant of a competitive bidding shall indicate the number and date of the application for participation in a competitive bidding to which this technical proposal is attached.
3. The participant of a competitive bidding shall specify its corporate name (including its legal form).
4. The form of the title page of the Technical Proposal is given above.
5. In addition to the materials contained in the technical requirements, the participant of a competitive bidding’s Technical Proposal shall include:
	* + - * *description of the works to be performed and of the services to be provided given by the participant in its application (including scope of works or services, or sequence for their performance/provision, technical process of performing works or rendering services, period of performance of works or services);*
				* *indication of scope of the works or services or of the procedure for its determination;*
6. In this form the participant of a competitive bidding shall confirm fulfillment of each Terms of Reference (Volume 2). And it is desirable that this form shall contain a table of compliance of its technical proposal with the Terms of Reference (TR) (Volume 2) in accordance with the given form:

| No.  | Item No. in TR  | Fulfillment | Comments  | References to CP |
| --- | --- | --- | --- | --- |
|  |  |  |  |  |
| No.: | ordinal number |
| Item No. in TR:  | number of item in the Technical Requirements  |
| Fulfillment: |  |
|  | “yes” - it will be fulfilled in full |
|  | “no” - it will not be fulfilled |
|  | “in part” - it is fulfilled with the “following” restrictions |
| Comments: | required comments  |

.

Form 3.

Appendix to the application for participation in a competitive bidding

dated \_\_\_\_\_\_\_\_\_\_\_\_\_\_ 20\_\_\_ No. \_\_\_\_\_\_

Public price inquiry for the right to conclude a Leave and License Agreement for lease of residential premises for the needs of Rosatom South Asia Marketing (India) Private Limited

COST SUMMARY TABLE (Form 3)

***Participant of competitive bidding: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_***

At the prices set at the time of submission of the application for participation in a competitive bidding: \_\_\_\_\_\_\_\_\_\_\_\_\_ 20\_\_\_

|  |  |  |
| --- | --- | --- |
| **№** | **Name of services** | **Cost of services,****INR including taxes**  |
|  |
| 1. | … |  |
| 2. | … |  |
|  | **Total cost of services** |  |
|  | **Taxes ( taxes to be specified)**  |  |
|  | **Total cost of services, including taxes** |  |

***\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*** ***\_\_\_*** ***\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_***

***(Signature of the authorized representative)*** ***(Name and position of the signatory)***

***L.S.***

COMPLETION INSTRUCTIONS

* 1. These instructions shall not be reproduced in the documents prepared by the participant of a competitive bidding.
	2. The participant of a competitive bidding shall indicate the number and date of the application for participation in a competitive bidding to which this Cost Summary Table is attached.
	3. The participant of a competitive bidding shall specify its corporate name (including its legal form).
	4. The participant of a competitive bidding shall indicate the date as of which the Cost Summary Table was calculated.

# **PART 2**

The procedure of holding the competitive bidding process is given in Part 2 of Volume 1 as a separate file.

# **PART 3**

The draft of Leave and License Agreement to be entered into as a result of the procurement is set forth in Part 3 of Volume 1 as a separate file in the Wordformat.